

<b>Title of Report:</b>	<b>Assurance Work Programme</b>	<b>Item 9</b>
<b>Report to be considered by:</b>	<b>Executive</b>	
<b>Forward Plan Ref:</b>	EX0723	

<b>Corporate Plan Priority:</b>	<b>All Priorities and DT 1: Stronger Governance</b>
The work programme of the Assurance Service underpins all of the Council's objectives and will also aid the development theme of Stronger Governance.	

**Purpose of Report:** To propose a programme of work for the Assurance Service comprising:

- 1) Risk Management
- 2) Health and Safety
- 3) Internal Audit

**Recommended Action:** To agree the programme of work for Assurance Services.

**Reason for decision to be taken:**

- To agree the programme of work for Assurance Services

**List of other options considered:**

- None

**Key background documentation:**

- Assurance work programme

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### Implications

**Financial:** None

## **Supporting Information**

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### **1. Background**

1.1 This report outlines an integrated work programme for the three main elements of the Assurance Service. These are:

- Risk Management
- Internal Audit
- Health and Safety

1.2 Each of these elements forms an important part of the Internal Control Framework of the Council and hence are an important aspect of the delivery of stronger governance.

1.3 The work programme outlines firm proposals for the period 2004-05, with forward planning up to 2008-09. This is a rolling plan, ie each year the plan is re worked to ensure it remains relevant to the needs of the Council.

### **Appendices**

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Appendix 9 – Report to Corporate Board outlining the Assurance Work Programme

### **Consultation Responses**

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<b>Local Stakeholders:</b>	N/A
<b>Officers Consulted:</b>	Heads Of Service, Corporate Board
<b>Trade Union:</b>	Not consulted to date